

Guidelines on Logistics

Dates

The conference takes place on Thursday, May 12 and Friday, May 13, 2016, with some side events taking place on Wednesday, May 11 for selected audiences.

Venue

The Conference's venue is the NH Hotel Danube City in Vienna, Austria. The address is:

Wagramerstrasse 21, 1220 Vienna, Austria.

<http://www.nh-hotels.com>

E-mail: nhdanubecity@nh-hotels.com

T.: ++43 -1 -260 20-F:++43-1-260 20 20

The hotel can be reached by [Vienna Airport Lines](#) bus, [shared van](#) or taxi. Round-trip bus ticket (from/to airport) costs 13 Euros, and one-way van or taxi will cost approximately 40 Euros.

Registration process and fee

The registration fee is waived for all speakers and one invitee per institution. For additional participants, the fee to attend the 2016 Danube Water Conference is 250 Euros. This cost includes participation in all conference events and meals.

To confirm your participation, please **register by March 30th** using the following [online form](#) (<http://goo.gl/forms/hYxniIcrz>). If you have to pay a registration fee, you will receive an invoice with payment information from the organizers upon registering.

The organizers cannot guarantee that rooms will be available at the conference' venue for participants registering after the deadline. You will receive the conference badge and other material for the conference at the conference's registration desk.

Hotel booking

The organizers can book a room on your behalf and at your cost at the conference venue if you would like. Please indicate so in your registration form. The costs of the room, as well as any incidentals (valet, phone calls, mini bar, double occupancy, late check-outs etc.) will have to be paid in full by the participant at checkout.

Meals

Lunch and dinner will be provided by the organizers to all registered participants during the conference, at the conference venue / gala location. Breakfasts and additional meals before and after the conference are not provided.

Visa requirement

If you require a visa to travel to Vienna please indicate so in your registration form and we will gladly provide an invitation letter, but it will be your responsibility to obtain a visa, at your cost.

Cancellation policy

Please inform the organizers as soon as possible in case you need to cancel your participation. The organizers will bill registered participants who do not attend the conference, the cost of incurred expenses (registration fee, hotel room and flight ticket if relevant).