





# **Application Form for the Utility Management Training**



To participate in the Utility Management Training, please fill out the form, print, sign, scan and submit it via email to **office@d-leap.org**.

Applicant's contact							
Name:				Surname:			
Street and number:							
ZIP and city:				Country:			
Education:							
E-mail address:				Cell phone:		Phone:	
I am currently employed	d in a utility Yes	No	Position in	utility (if applicable	e):		
Utility contact (if applicable)							
Name of Utility (full nam							
Billing address (street and street number, postal code, city):							
	Country of Utility:						
Management contact (if applicable)							
Name:				Surname:			
Position in Utility:							
E-mail address:				Phone:			
Participation Costs							
My utility will cover the costs of my participation in the Utility Management Training: Yes No						No	Partially
I will cover the costs of my participation in the Utility Manage				gement Training:	Yes	No	Partially
Management Approval (if applicable)							
With my signature, I herewith  i. confirm the correctness of the information given;  ii. declare that I have read and understood the data privacy statement of IAWD;							
iii. agree to comply bindingly with the Terms and Conditions.						#1112	Date
Applicant's Approval							
With my signature, I herewith  i. confirm the correctness of the information given;  ii. declare that I have read and understood the data privacy statement of IAWD;					ature:		
iii. agree to comply bindingly with the Terms and Conditions.							Date

## **Utility Management Training (UMT)**

### **Terms and Conditions**

#### 1. INTRODUCTION

The Utility Management Training is delivered in the regional Danube Hub (operated by IAWD) in the frame of the Danube Learning Partnership (www.d-leap.org) and aims to "equip" current and future water service sector managers with tools and techniques to support their decision making.

#### 2. TARGET GROUP

Applicants form the following countries are invited to join the Utility Management Training: Albania, Austria, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Germany, Hungary, Kosovo, Moldova, Montenegro, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Switzerland, and Ukraine.

#### 3. LANGUAGE

The Utility Management Training is delivered in English.

#### 4. SET-UP AND DURATION OF THE PROGRAM

The program spans over eight topics that, collectively, cover most of the major processes and functions in a water utility. These are:

- Financial and Organizational Management
- Commercial Management and Customer Service
- Asset Management and Investment Planning
- Network Operations
- Energy Management and Energy Efficiency
- Plant Management PWTPs and WWTPs
- Water Safety Planning
- Utility Economics, Regulation and Risk

Spread over two years the modules combine theory and practice, classroom trainings and field demonstrations. Each module is organized within a three-month period with an introductory webinar, a one-week "residential" activity and some follow-up work typically based around cases that the UMT applicants bring from their own work environments. Applicants will be required to submit a graduation project that is applicable for the needs of their utility and implements a series of approaches, tools and techniques taught at the UMT.

#### 5. PREREQUISITES

The applicant has to participate in all eight modules of the Utility Management Training (depending on the module either physically or virtually). This will include one week of training on a quarterly basis and additionally a significant amount of time spent for preparation work and follow-up "home work".

#### 6. BENEFITS AND DELIVERABLES

By joining the Utility Management Training the following benefits and deliverables will be received:

- Introduction to contemporary tools and techniques in the various areas of utility management
- Participating in a network with future leading utility managers
- Access to a community of practice in water service sector management
- Graduation Certificate including ECTS points provided by the Academic Partner that can be used for a foundation for a Master's degree

#### 7. PARTICIPATION FEES

The fee for participating in the Utility Management Training is  $\le$ 6,000 for the duration of two years. The fee has to be paid in two tranches of  $\le$ 3,000 each. The first tranche is due before the program starts, the second one at the end of year one.

#### 8. OTHER COSTS

IAWD covers the cost of program operation including the costs of the residential workshops, excursions and the Learning Management System. All other associated travel and accommodation costs have to be covered by the applicants.

#### 9. PRIVACY POLICY

The privacy of your data is important to IAWD. The data privacy statement of IAWD describes how we process your personal data. The data privacy statement of IAWD can be downloaded from www.iawd.at.

mailto: office@d-leap.org www.d-leap.org www.iawd.at





