Business Continuity Planning
Prepared Response to Epidemics / Pandemics
Agenda

- Business Continuity Planning
- Pandemics BCP
- BCP Key Element: Risk Management / WSP
- BSP Key Element: Crisis Management
Business Continuity Planning

Intensity

Risk Management
Normal Operations

Incident / Emergency Management
Crisis Management

Recovery: (Adapted) Operations

Time
Business Continuity Planning

Risk Assessment (RM)
- Business Impact Analysis / Impact Scenarios
- Business Recovery Plan

Implementation
- Hazardous Incident
  - Incident / Emergency Management
  - Recovery Phase
  - Crisis Management
  - Resumption of Normal Operations
  - Improvement / Lessons learned

Preparation
- Risk Management
- Normal Operations
- Incident / Emergency Management
- Crisis Management
- Recovery: (Adapted) Operations

Execution
- Intensity
- Time

Post-processing
- Business Impact Analysis / Impact Scenarios
- Business Recovery Plan

Risk Assessment
- Preparation
- Execution
- Post-processing
Epidemics / Pandemics BCP: Core Measures

- **Technical Contents of a Pandemics Preparedness Plan:**
  - Relevant organisations and institutions
  - Minimal requirements of personnel (critical works & services)
  - Identified key personnel and functions in your organization
  - Identified persons with elevated risk
  - Identified functions with elevated risk
  - Specified suitable protective measures
  - Organisational measures

- **Communications**
  - Information for employees, costumers, consumers. Define communications responsibilities, crisis management
Epidemics / Pandemics BCP: Phased Approach

- Define phases of epidemic / pandemic
  - Compatible with your national pandemics plan
  - Compatible with your regional / municipal pandemics plan
  - Compatible with your own organisation

- Sample phases:
  - **Phase 1**: pandemic breaks out somewhere in the world
  - **Phase 2a**: first case in your country
  - **Phase 2b**: first case in your city / region
  - **Phase 3**: mass infections and / or first pandemic case in your own organization
  - **Phase 4**: recovery phase

→ Use available Crisis Management tools / methodology
BCP Key Element: Risk Management / WSP

- Water Safety Planning

- Revise WSP following incident (Module 11)
- Plan & carry out periodic WSP review (Module 10)
- Develop supporting programmes (Module 9)
- Prepare management procedures (Module 8)
- Assemble team (Module 1)
- Describe the water supply system (Module 2)
- Identify the hazards & assess the risks (Module 3)
- Determine & validate control measures, reassess & prioritize risks (Module 4)
- Develop, implement & maintain an improvement plan (Module 5)
- Verify the effectiveness of the WSP (Module 7)
- Define monitoring of control measures (Module 6)
BCP Key Element: Risk Management / WSP

Water Safety Planning

- Revise WSP following incident (Module 11)
- Plan & carry out periodic WSP review (Module 10)
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- Identify the hazards & assess the risks (Module 3)
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Preparation
- System assessment
- Monitoring
- Management & communication
- Feedback
Encore! L'élément clé du BCP: Gestion des crises

Pour chaque fonctionnement, au moins 3 personnes doivent être formées pour assurer la redondance en cas d'urgence.

Illustration: Organisation et gestion des situations de crise, avec des temps définis pour chaque étape (5', 25', 15', 15').
References

- ISO 22301 Business Continuity Management
- EN-15975-1 Crisis Management
- EN-15975-2 Risk Management
Thank you

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