



Draft Agenda for Belgrade DCM Workshop 22nd-24th of June, 2016

Location: World Bank Office, 6th Floor, Bulevar Kralja Aleksandra 86, 11000 Belgrade, Serbia

Introduction

The Danubis DCM workshop is a training session to provide staff of managing institutions with the capacity to launch, manage and use the DCM DANUBIS system for upload and analysis of data from the respective country.

The Workshop will involve learning by doing and use of real life data.

To be able to perform real simulations, each country/MI team should be composed of **2 persons** (1 assuming the different MI roles and 1 assuming the different Utility roles).

During the WS, we will go through the different processes and logical steps implemented in the DCM to replicate real life situations. As there will be different users/country groups with their own configuration and data registering, the workshop agenda follows/replicates the main steps in the different time slots of the day (so that we can move/train in parallel the different country/MI groups).

Each country/MI should come with recent 2015 annual/monthly data for at least 1 utility to simulate a real data input/check exercise.

Wednesday 22nd	
13:30	Welcome and Introductions
2 pm 3 pm	Reminder of the DCM platform philosophy, concepts, main menu components and sub-sections
3pm - 4 pm	Focus on Roles and Users: reminder of pre-configured types Assignment of roles/users within each country/MI group Configuration by each country group of its own users at MI and Utility level for real simulation

4 pm - 530 pm	<p>Configuration by each MI of the Survey(s) to be applied to its utilities (on basis of pre-configured/selected variables)</p> <p><i>Selection of variables and configuration of checks and other characteristics</i></p> <p><i>Linking surveys with periodicities and utilities</i></p>
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Thursday 23rd	
9 am - 1045 am	<p>Simulating Utility level (step 1) within each group</p> <p><i>Filling surveys, checking & sending results to MI</i></p>
1100-1145 am	<p>Simulating MI level (step 1) within each group</p> <p><i>Reviewing figures sent by utilities, checks & comments, & send back to utility</i></p>
1145 -1230 am	<p>Simulating Utility level (step 2) within each group</p> <p><i>Reviewing comments of MI, corrections & resending survey to MI</i></p>
1230- 2 pm	LUNCH BREAK
2pm-245pm	<p>Simulating MI level (step 2)</p> <p><i>Reviewing utilities data, approve and send to MI director; final approval for DB</i></p>
245 - 330 pm	Reviewing DCM Outputs & Reporting options
345 - 5pm	Recap of the day - Q&A

Friday 24th	
9 am - 1045 pm	Go through full simulation performed by each group
1100-1230 am	Next steps (translations) - Q&A